**PTFA- Meeting Minutes- Wednesday 5th October 2022 Herbert House**

**PRESENT**

Barry Shea (BS), Debbie Williams (DW), Olivia Palmer-Smyth (OPS), Laurie Shea (LS), Rachel Bosley (RB), Elly Ridout (ER)

**APOLOGIES**

Zara Risley (ZR), Rachel Oxford (RO), Lucinda Warren (LW), Dan Warren (DW), Sarah Baker (SB)

**WELCOME**

* On behalf of the whole PTFA BS welcomed both Rachel and Elly to the committee.
* BS explained that owing to a truncated AGM we would be reviewing both the minutes from the last committee meeting and the recent AGM

**REVIEW OF MINUTES BOTH 14TH JUN AND AGM 27TH SEP**

* AGM – No actions.
* The Burton Street phone box has been decorated with artwork from the school, this has now been taken down for a new display. Linda Pentland is keen for the school to contribute regularly; OPS will continue to consult with Linda regarding this. It was suggested to RB that Jungle Hut may also wish to display their artwork in the phone box. Special thanks to OPS for helping the school get involved with this.
* A bike rack is still planned for the school, BS to speak to Governors about a grant, the committee will also explore free sites for opportunities.
* The mobile stage has now been delivered and the PTFA have paid the invoice for this. We should see it in use during the Autumn term
* The PTFA notice board has been moved nearer to the roadside. Special thanks to Peter Duke (School Governor) for moving this. The cost to the PTFA is £50 which has now been paid.
* BS has still to check the PTFA gazebo’s, are they still in safe working order? The Committee agrees that at least two decent quality gazebos are necessary for events.
* Info signs have now been put up all around the school, both outside and inside. DW reported great feedback from the children, they are fun, educational and brighten up the school. Funding to pay for this has been agreed by the committee, the final bill will exceed £2000.
* The area outside of Hedgehogs will benefit from being covered, this is agreed by all as it will extend its use through the colder, wetter months. It is hoped the Diocese may help with funding this, the school would still be required to pay an excess, it is this the PTFA may be able to help with.
* Trophies – these are still pending from the end of last term. DW noted that the supplier let us down in terms of delivery and so a new supplier is being sought. We have a group of local sponsors that are willing to pay for the trophies.

**REPORT FROM TREASURER**

**Current balance:** £15,649.70

**Raised since last meeting (AGM)**

* Nil

**Commitments paid since last meeting (AGM):**

* Nil

**CONFIRMATION OF ELECTION OF OFFICERS**

Chair – Barry Shea

Vice Chair – Dan Warren

Treasurer – Lucinda Warren

Secretary – Laurie Shea

Parent Liaison – Elly Ridout

**CONFIRMATION OF NAMED OFFICIAL MEMBERS**

Rachel Oxford

Zara Risley

Olivia Palmer-Smythe

Sarah Baker

Rachel Bosley

**REMARKS FROM DEBBIE**

* DW commenced by stating how pleased she was to see the committee once again formed for this school year and with two new members (RB & ER)
* Staff require occasional time away from the classroom to carry out subject monitoring across all classes, pupil interviews and to update their action plans in line with priorities. During this time away from the classroom supply teachers are required, DW would like some assistance in meeting these costs which are estimated at about £2,000 across the whole school year.
* SEND provision is hugely important at St Greg’s, we offer excellent staff provision for this, but more resources would be helpful. Learn to move and speech and language training and materials are sought by DW, this is estimated to be £500
* To assist with the RE curriculum Mrs Cook-Paine would like to arrange a whole school visit to Salisbury Cathedral and is seeking the PTFA to cover coach hire, this we estimate to not exceed £600.
* DW asked if the PTFA would provide refreshments for the whole school performance in December. Also discussed serving refreshments at the dress rehearsal.

**DATES OF THIS SCHOOL YEARS MEETNGS**

* Meetings will be held on Wednesday evenings at 19:00, venues may vary.
* 19/10, 16/11, 11/01, 22/02, 22/03, 26/04, 24/05, 21/06

**PUPIL PARLIAMENT**

* BS met with the new and very earnest PP prior to the AGM to discuss ideas they have for events to be run in conjunction with the PTFA.
* 2 x movie nights will be organised by PP with assistance from the PTFA.
* The first Movie night is 18/10 with two films on offer. The second will be on 06/12 and is billed as a family movie night with adults invited to attend for one film in the school hall. Refreshments will be available at both evenings.
* A family quiz is to be held in November; this will again involve adults as well as the children. Refreshments will be provided, possibly hotdogs.
* More events are anticipated throughout the school year.

**SCHEDULE OF EVENTS FOR 2022/23**

* To be more organised and to assist staff with attending events we have pencilled in several PTFA/PP events for next school year.
* Autumn 1 – Movie Night for children only
* Autumn 2 – Family quiz at the school, Christmas Gift Shop, Family Christmas movie night
* Spring 1 – Nothing planned
* Spring 2 – Quiz at the village hall, M12k, family bingo at the school
* Summer 1 – Sponsored event like Bike4Books
* Summer 2 – 2nd Quiz, Schools out for summer.

**AOB**

* Parents who responded to the recent PING questionnaire will be emailed (BS) regarding their availability to help at events, commencing with the first movie night on 18/10.
* The idea of class reps was discussed in detail. ER as parent liaison has a key role to play in this. DW shares an enthusiasm for it. ER in conjunction with DW and PTFA will further this idea.
* RB has kindly offered to administer the PTFA notice board, adding new posters, taking down old posters etc….
* A Christmas tree was discussed for the school, a parent has an outdoor tree that the school can use. BS to explore if an indoor tree (real or fake) can be sourced cheaply.
* The school railings need an overhaul as they do not present a good first impression of the school. A working party of approximately six people should be able to improve things radically. BS to check on the best method for this to be done so as we are not having to repeat the same job in 1 year’s time.
* BS would like the school to link up with The Hub which takes place each Saturday morning at the village hall. Any suggestions from parents on how we as a school can have a presence, car washing, Christmas concert type ideas would be appreciated. The Hub is a not-for-profit organisation who seek to include the community in everything they do, and the school should be a part of that.
* BS to liaise with The Hub on pool donation, possibly in conjunction with Jungle Hut. DW will also contribute.

**NEXT MEETING**

19/10/22