**PTFA AGM – Meeting Minutes – Tuesday 27th September 2022, 15.00 at**

**The School**

**PRESENT**

Debbie Williams (DW), Lucinda Warren (LW), Dan Warren (DWA), Barry Shea (BS), Rachel Oxford (RO), Olivia Palmer-Smyth (OPS), Steve Penson (SP), Sharon Martin (SM), Nick Chapman (NC), Laurie Shea (LS), Rachel Bosley (RB), Elly Ridout (ER)

**APOLOGIES**

Zara Risley (ZR), Sarah Baker (SB), Michelle Cook-Paine (MCP)

**PREVIOUS MINUTES**

* These were deferred until the next meeting owing to time constraints.

**REPORT FROM THE CHAIR**

* See whole report in annex 1

**REPORT FOM THE TREASURER (acting)**

* See whole report in annex 2

**Current balance:** £15,649.70

**Raised since last meeting**

* Schools out for Summer - £12.92
* Amazon Smile - £18.74
* Private Party Bar - £156.75
* Southern Co-Op Pool donation - £1000

**Commitments paid since last meeting:**

* Jubilee Bits - £422.23
* Pool chemicals etc.. - £121.76
* Reach and Rescue - £365
* Medals for M12k 2023 - £780
* Nikki Williams – Swim lessons - £330
* Peter Duke – PTFA Sign - £50
* Mobile Stage - £1,692.84
* Beach trip (coach hire) - £450
* Ice creams at beach trip - £129.79

**REMARKS FROM MRS WILLIAMS**

* DW highlighted the importance of the PTFA.
* Phenomenal fundraising this last year
* DW’s work with the PTFA has allowed her to chat to parents in a different capacity
* The monies raised have gone directly to the children’s needs.
* DW stated she could easily spend whatever the PTFA raised and acknowledges that this year is a tough one with difficult financial decisions having to be made, highlighting once again the importance of the PTFA fundraising efforts.
* Historically the PTFA has paid for Cornerstones curriculum and books which the school would not have been able to afford otherwise.
* Being on the PTFA committee allows parents to hear Mrs Williams’ thoughts on how challenging school budgets are.
* DW has spoken to staff who are keen to support more PTFA events this year.

**PUPIL PARLIAMENT**

* The recently elected new Pupil Parliament and Young Governors addressed the AGM.
* Mia – Young Governor, Martha – Vice Chair of Pupil Parliament, Eve – Young Governor, Laura – Chair of Pupil Parliament and Young Governor, Katy – Pupil Parliament scribe & Young Governor
* They would like to get involved in fun events in conjunction with the PTFA and Governors, they would like to organise events for all of the children.
* They are excited by their roles and are keen to increase happiness for all.

**ELECTION / RESIGNATION OF OFFICERS**

* Chair – Nominated – Barry Shea and Bethan Bolton
* Chair – **Elected – Barry Shea**. Proposed by LS, seconded by LW
* Vice Chair – Nominated – Dan Warren and Dan Bolton
* Vice Chair – **Elected – Dan Warren**. Proposed by BS, seconded by OPS
* Treasurer – Nominated – Lucinda Warren and Georgia Vine
* Treasurer – **Elected – Lucinda Warren**. Proposed by BS, seconded by DWA
* Secretary – Nominated – Laurie Shea and Callie Woodrow
* Secretary – **Elected – Laurie Shea**. Proposed LW, seconded by DWA
* Parent Liaison – Nominated – Olivia Palmer-Smythe & Elly Ridout
* Parent Liaison – **Elected – Elly Ridout**. Proposed by BS, seconded by LS
* Elections were decided on a closed ballot. Only those attending in person at the AGM were entitled to vote.
* Bethan Bolton, Dan Bolton, Georgia Vine & Callie Woodrow nominated themselves as a team as opposed to individuals and would only take up office or join the committee if all four were elected. All four were unable to attend the meeting and requested Mrs Williams read out a statement stating who they are and their capabilities and aspirations for holding office which Mrs Williams duly did.
* Owing to the afore mentioned team nomination and despite Barry Shea, Laurie Shea, Lucinda Warren and Dan Warren standing as individuals the vote in essence became a choice of two teams. The winning group secured 90% of the vote.

Parent Liaison was clearer as both candidates were standing as individuals, Elly secured 70% of the vote.

The Committee would like to thank Olivia for her efforts in the role this last year and are delighted that she is staying on the committee.

**NAMED MEMBERS**

* ZR – Proposed by BS seconded by LW
* RB – Proposed by OPS seconded by BS
* SB – Proposed by BS, seconded by DWA
* RO – Proposed by OPS, seconded by BS
* OPS – Proposed by BS, seconded by LW
* Standing down - Carly Buscombe, on behalf of the whole PTFA many thanks for your support over the years.

**NEXT MEETING**

TBC

**MEETING ENDED AT 16:00**

**ANNEX 1: CHAIR’S REPORT**

Teamwork makes the dream work, is something I have been known to utter once or twice, Debbie has heard this more than most and I’d like to think that during the last year the whole school has come closer together to work as a team. Throughout the last year or so I have bothered Debbie no end, I used to tease Spencer that he was a Headteacher botherer, I fear I have filled his wellies in this regard over the last 15 months and I must say it has been a real privilege, we are extremely fortunate to have Debbie leading our school.

Being on the PTFA committee affords members the ability to get to know Debbie better and in turn to understand the school better, it is the close bond between the committee and Debbie that has been one of the cornerstones to the PTFA’s success. I have no doubt that the new Mrs Williams has been fortified not just by the money the PTFA raises but by building closer ties with the parents involved.

The addition of Laurie to the committee has made the bond between school and parents even stronger than it already was, it has enabled a more cohesive relationship between parents and staff, allowing the PTFA to work smarter and in line with what the school wants and needs. On behalf of the parents, I’d like to thank all staff but in particular Debbie and Laurie for supporting our ideas and events.

The PTFA has achieved phenomenal success this year in almost every measurable way.

The funds raised have been incredible, £25k has gone through the account with over £7K from Bike4Books, over £5k from M12K and a considerable sum for the Ukraine appeal are particular highlights.

The PTFA has put on events that the whole community have enjoyed, most of them have been hosted by Simon Hoare who deserves special praise for giving his time, jest and wit, Simon is in no small way responsible for the bond St Greg’s enjoys with the local community.

Staff have I think benefitted from closer ties with parents through Bike4Books. For the PTFA to thrive these ties need to grow stronger during the next year.

The local community have granted us funds throughout the year, The Rotary Club, The Lions, The Marnhull Messenger, Dorset Doddlers & Giamba. Some of these donations come about thanks to parents’ influence, thanks to those secret PTFAgents as I call them and all the organisations and businesses that have made life at St Greg’s that much easier.

Some fantastic memories have been created throughout the year, Bike4Books will live long, so many ladies investing their time and effort, a real show of esprit de corps. The M12k finally resumed and with the help of some fifty volunteers from all corners of the village and beyond enabled us to show off both our school and village, in both cases raising phenomenal funds.

Following two quizzes and a bingo there is now a tested routine for village hall events, a formula that allows the punters to have a great night out and the PTFA to raise plenty of money.

The pool has once again been resurrected and enabled some decent use in the summer term and beyond. Maintaining the pool is a time-consuming job and special thanks to Lucinda Warren for being our very own alchemist and Dan Warren for cleaning the pool which was in a truly grotty state back in April.

Next to tuck shop which has prospered to such an extent that it funded the recent Schools out for Summer. Perhaps this format can if the PTFA wishes it fund next years event just as well. The expenses claim for tuck are minimal so big thanks to Rachel Oxford and Olivia Palmer-Smythe for not only giving up their time but for also in a large part funding it.

The committee does need new blood for it to prosper and that must not be overlooked. Any parents that get involved invariably enjoy their time on the committee and the rewards can be great for all concerned. Without new members the committee and the funds raised will fade.

It is remarkable what the PTFA has achieved as a small group, a group that I am very proud to have worked with this last year. Some parents have left the committee during the last 12 months, and I would like to acknowledge their considerable efforts over recent years.

If I can offer up a quote:

***"The true measure of your worth includes all the benefits OTHERS have gained from your success."***

This current school year will have huge inflationary strain on the school budget! If parents of the school can summon the energy to host events, then the PTFA has the skills to help the school afford much they otherwise would not be able to.

I emphasise that **TEAM** work makes the dream work. Without a team there is no PTFA

**ANNEX 2: TREASURER’S REPORT**

**Events / Donations 2021-22:**

Notes:

* Costs to put on events last year £5,016
* Revenue from those events £26.692
* Profit £21,677
* 2 Movie nights combined brings in £300
* Tuck shop raised £451
* Both quizzes combined raised £3,800
* NDVM is the North Dorset Village Marathon, parents served tea, cake and bacon sandwiches resulting in £650

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| **Events / Donations 2021/2022 School Year** | **Cost** | **Revenue** | **Profit** | **Profit %** |
| Movie Night #1 | £17.76 | £194.76 | £177.00 | 90.88 |
| Quiz & Curry | £407.65 | £2,095.41 | £1,687.76 | 80.55 |
| Carol Service | £48.16 | £119.22 | £71.06 | 59.60 |
| Movie Night #2 | £26.65 | £156.00 | £129.35 | 82.92 |
| Christmas Gift Shop | £39.65 | £136.32 | £96.67 | 70.91 |
| Bike4Books | £572.39 | £7,594.07 | £7,021.68 | 92.46 |
| Cheese Fest Donation | £0.00 | £500.00 | £500.00 | 100.00 |
| Bingo | £296.61 | £1,617.95 | £1,321.34 | 81.67 |
| Messenger Donation | £0.00 | £1,000.00 | £1,000.00 | 100.00 |
| M12K | £2,285.92 | £7,975.59 | £5,689.67 | 71.34 |
| NDVM | £170.34 | £624.78 | £454.44 | 72.74 |
| Jubilee Quiz | £374.96 | £2,492.43 | £2,117.47 | 84.96 |
| Lions Donation | £0.00 | £250.00 | £250.00 | 100.00 |
| Car Park Donation | £0.00 | £100.00 | £100.00 | 100.00 |
| Amazon Smile | £0.00 | £44.68 | £44.68 | 100.00 |
| Gia Donations | £0.00 | £195.00 | £195.00 | 100.00 |
| Tuck Shop | £11.70 | £462.70 | £451.00 | 97.47 |
| NDVM Donation | £0.00 | £200.00 | £200.00 | 100.00 |
| Schools Out for Summer | £580.14 | £593.06 | £12.92 | 2.18 |
| Private Party | £183.74 | £340.49 | £156.75 | 46.04 |
|  | **£5,016** | **£26,692** | **£21,677** |  |

**Expenses paid 2021-22 not within events:**

Notes:

* Overall costs for the swimming pool were approx. £1800 this included £585 invoices paid for 2021 usage.
* M12k medals for 2023 have already been paid for (£780). Allowing for 500 runners.
* Of the £7,022 raised for Bike4Books the school have spent £2,247

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| **Expenses Paid Not Within 21-22 Events** | **Cost** |
| Swimming Pool 2021 paid in 2022 (not inc liner) | £585.36 |
| Swimming Pool 2022 (not inc liner) | £1,234.77 |
| Dining Table | £796.47 |
| Dog Mentor | £1,300.00 |
| Parentkind Insurance | £116.00 |
| Donation to Ukraine appeal | £1,379.00 |
| Whole School Beach Trip Coaches | £450.00 |
| Whole School Beach Ice Creams | £129.79 |
| Mobile Stage | £1,692.84 |
| Shed Roof | £80.00 |
| M12k 2023 Medals | £780.00 |
| Payments to School for Books | £2,247.30 |
|  | **£10,791.53** |

**Current commitments still to be paid:**

Notes:

* ELSA is Emotional Literacy Support Assistants. Mrs Coling is our ELSA member of staff, this sum of £300 is reserved for materials in her role.
* Bike4Books budget still stands at £4,774
* BS estimates that £1,600 is still required to set up M12k in 2023.
* Pool liner – as per the constitution the PTFA puts aside £500 per year to renew the liner, we now have £1,000, it is hoped the liner will not require replacing for another 7 years.
* A donation from Dorset Tech of £350 is awaiting the school to draw on when they purchase a defibrillator. Many thanks to Chris and Emma @ Dorset Tech.
* Based on the current balance of £15,694.70 the school has £4,619 remaining after commitments.

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| **Commitments 2022/23** | |
| ELSA Materials | £300 |
| Bike4Books Budget | £4,774.70 |
| Estimated remaining M12k costs | £1,626.00 |
| Pool Liner 2022 | £500.00 |
| Pool Liner 2023 | £500.00 |
| Estimated coach costs for all classes field trips 22/23 | £480 |
| Defib Donation | £350 |
| Estimated pool costs Spring/Summer 2023 (Not inc liner) | £1,500 |
| Co-Op Pool Donation | £1,000 |
| TOTAL | £11,031 |
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| REMAINING FROM CURRENT BALANCE | £4,619.00 |